# MANAGEMENT DEVELOPMENT PROGRAM ON MATERIALS AND EQUIPMENT MANAGEMENT FOR HEALTH INSTITUTIONS

October 14 – 16, 2019



Supply Chain
Management
Supplier Customer
Procurement Retail
Manufacture Logistic
Product Distribution
Inventory



Venue:

International Institute of Health Management Research, Delhi

#### Rationale

Patient care depends on the availability of Materials. The main objective of healthcare institutions is to provide quality medical care within their existing resources. The role of material manager is to have the right materials at the right place and right cost. In the absence of appropriate supplies and functional equipments, the available manpower is rendered non functional and patient care takes a back seat. In fact, the role of availability of materials in patient satisfaction cannot be undermined. Further, the efficiency of a hospital partly consists in maximizing the quality of patient care per unit cost for which healthcare organization, materials and equipment supplies have an important role to play. With the fast changing technology and introduction sophisticated equipments, there is an urgent need to acquire required skills to ensure timely supplies consistent with upgraded technology, proper maintenance and use of equipments.

In view of the above said, the course has been designed to train the participants for appropriate management of supply chain right from raw materials, processing, transportation, storage, distribution and inventory control. The acquisition of sophisticated equipments, their maintenance and issues related thereto shall be discussed

# **Learning Objectives:**

The learning objectives of the training are:

- To understand the concept and relevance of materials and equipment in providing patient care in healthcare organizations.
- Speedy flow of materials and equipment's with right quality, right quantity and at the right time
- Optimize the use of resource through scientific inventory control and proper maintenance of
- equipment
- Improved institutional image through good buyer/ seller relationship

## **Benefits**

## Organisation:

- Optimal use of resource and minimization of wastage of materials
- Enhanced patient satisfaction through availability of right materials and equipment

#### Individual:

- Acquiring skills in appropriate methods for transportation, warehousing, procurement, distribution and maintenance of supplies and equipments
- Participants will be able to make use of proper inventory management techniques to avoid over supplies or stock out
- The knowledge acquired will be helpful in handling higher management responsibilities in future

# **Target Audience**

Healthcare professionals dealing with materials and equipment viz. Officers handling Supply chain management issues in Pharmaceuticals, Director of Health Institutions, Medical Superintendents, Deputy Medical Superintendents, Store officers, HODs of various clinical and diagnostic services, Hospital Administrators, Specialists and Senior Medical officers, Senior Nurses, Hospital technicians Chief /Head Pharmacist, Hospital consultants.



#### **Course Contents**

Day 1

- Role of Materials in hospitals
- Normal Purchase Procedures (tendering and others)
- Procurement and installation of equipments

Day 2

- Information System and Material Management Performance
- Inspection, Storage , Distribution of materials
- Scientific Inventory Control methods

Day 3

- Role of Computers in Material Management
- Equipment purchase, Maintenance, Audit, Condemnation and disposal

## **Resource Persons**

- **Dr. A. K Khokhar** is a Medical graduate with three post graduations in the field of Health Care Administration and Hospital Administration. Besides working in ESIC Medical services for 36 years, he has been a visiting faculty at FMS University of Delhi and Institute of Management Studies, YMCA Delhi, for 24 years. He has also been visiting faculty to IIHMR, NIHFW, SAIL and NTPC. He has organized a number of courses on Hospital Administration for senior doctors during his tenure at ESIC. He has been the Editor of Journal of Hospital Administration of IHA for ten years. He has carried out a number of studies and surveys on the role of hospitals in primary health care and has also written a book on Hospitals and Primary Health Care published by International Hospital Federation, London, UK. He was instrumental in setting up Post Graduate Institute of Medical Sciences and Research, and Under Graduate Medical College, under ESIC at Bangalore.
- **Dr. A K Agarwal**, Adjunct Professor, IIHMR Delhi has more than 36 years of experience as a teacher, trainer, researcher and consultant in public health, hospital administration, distance learning, quality assurance and accreditation. Besides MBBS from AFMC Pune, he did MD (CHA) from NIHWF and Diploma in Health services from Leeds (UK). Besides working in Central Health Services, he was Associate Professor at NIHFW for 15 years and Professor and Director Health Services at IGNOU. He visited more than 35 countries on various short term and long term assignment of IGNOU, WHO, UNDP and the Government of India. He has forty publications and three books. He is also a visiting faculty to Andrija Stamper School of Public Health, Croatia. He worked as a Quality Assurance and Accreditation expert in the European Union GOI project from Nov 2012 to Dec 2013. He was also the member of NABH Accreditation Committee for three years from 2004 to 2007.
- Various eminent speakers from Corporate and Government Hospital.

# Participation fee

INR 16,500(Non-residential) for Indian Participants plus 18 % GST

INR 21,000 (Residential) for Indian Participants plus 18 % GST

USD 380(Non-residential) for International Participants plus 18 % GST

USD 780 (Residential) for International Participants plus 18 % GST

## **Early Birds Discount**

Applications received on or before 4-weeks will be entitled to an early bird discount of 10%.

## **Groups Discount**

Any organization sponsoring four or more participants to the program will receive a discount of 20% on the total fee payable.

#### **Maximum Discount**

Organization can avail themselves of both group and organization discounts, subject to a maximum discount of 20%.

## How to apply

Please send application form duly filled-in along with the demand draft made in favor of "International Institute of Health Management Research" payable at Delhi at the following address:

Assistant Manager (Training),

International Institute of Health Management Research,

Sector 18 A, Plot No 3., Dwarka ,

New Delhi 110075 Phone: 011-

30418900

E-mail: ppdp delhi@iihmr.org.

For more information please visit our website

www.delhi.iihmr.ora

#### **About IIHMR**

IIHMR Delhi, established in 2008, is a premier institution dedicated towards transforming healthcare through research, training and education. The Institute runs a full-time, AICTE approved, two year Postgraduate Diploma in Hospital and Health Management enabling human resource professionals to make noteworthy contributions in healthcare delivery.

The institution is fully equipped with state of art facilities to take up Academic and Training programmes. It has an excellent combination of faculty with different backgrounds (Medical and Non-medical) to take up Academics, Research and organise Management Development Programmes in their respective specialties.

In the recent past such training programmes have been organized for BRAC, Urban Primary Health Care Services Delivery Project – Bangladesh, Ministry of Public Health, SAF, ACTD - Afghanistan, Ministry of Health- Sri Lanka, Ministry of Health and Family Welfare, Myanmar, Ministry of Health and Social Welfare- Tanzania, and Jigme Dorji Wangchuck National Referral Hospital-Bhutan, Government of National Capital Territory, Delhi etc.

